



# Charging & Remissions Policy

This policy reflects the Woodlands School continued belief in the “Every Child Matters” agenda

**Responsibility:** Senior Management Team

**Reviewed:** 1 May 2018

**Next Review:** 1 May 2019



This policy reflects the Woodlands School continued belief in the “Every Child Matters” agenda which states that all pupils should:

- Be Healthy
- Stay Safe
- Enjoy and Achieve
- Achieve Economic Well-being
- Make a Positive Contribution

and with the recognised Safeguarding Procedures within school, including Child Protection and Health and Safety. These highlight the need for this policy to take into account the Social and Emotional Aspects of Learning (SEAL):

- Self-awareness
- Managing feelings
- Motivation
- Empathy
- Social Skills

for all those working and learning within Woodlands School.

## **MATERIALS:**

Guidance from the Department for Education advises that schools are able to charge for any materials, books, instruments, or equipment, where the child’s parent wishes him/her to own them.

The School has a limited budget for Food Technology and Design Technology. Therefore a small contribution is requested from each student who wishes to take their work home upon completion. If any parent/carer would like to discuss possible assistance in making the requested contribution, please contact Mr Robin Wilson, Headteacher. All such enquiries are dealt with on a discretionary basis and treated as strictly confidential.

## **NON-RESIDENTIAL ACTIVITIES/VISITS:**

- Undertaken during 'School Time' or
- Undertaken outside 'School Time' but which fulfil curriculum requirements

The Woodlands School where possible will endeavour to fully fund any such trips. However there may be occasions where we are only able to offer such activities/visits if sufficient Parents/Carers are willing to make a voluntary contribution. There is no legal obligation for Parents/Carers to contribute and, whether a contribution is made or not, all students will be treated alike. However, in view of their value to students it is hoped that if necessary adequate support for such activities/visits is received. If the activity/visit does have to be cancelled due to insufficient support all monies paid will be refunded.

On any occasion if any Parent/Carer wishes to discuss possible assistance in meeting some or all of the proposed contribution, please contact Mr Robin Wilson, Headteacher. All such enquiries are dealt with on a discretionary basis and treated as strictly confidential.

## **RESIDENTIAL ACTIVITIES/VISITS:**

- Undertaken during 'School Time' or
- Undertaken outside 'School Time' but which fulfil curriculum requirements



In the past the Woodlands School has arranged short residential trips to Arthog Outdoor Activity Centre in North Wales. Should the school decide to undertake this trip again in the future the school policy would be to fully fund any pupil that receives “Free School Dinners” and ask other parent / carers for a small voluntary contribution.

The Woodlands School would only be able to offer any other such activities/visits if sufficient Parents/Carers are willing to cover full costs. In view of their value to students it is hoped that adequate support will be received, but if such activities/visits have to be cancelled due to insufficient support all monies paid will be refunded.

In certain circumstances some assistance towards costs may be available, and any Parent/Carer wishing to discuss this should contact Mr Robin Wilson, Headteacher. All such enquiries are treated as strictly confidential.

## **ALL OTHER NON-RESIDENTIAL AND RESIDENTIAL ACTIVITIES/VISITS**

i.e. Those undertaken outside 'School Time' and which don't fulfil curriculum requirements.

The School is only able to offer such activities/visits if sufficient Parents/Carers are willing to cover the full cost. In view of their value to students it is hoped that adequate support will be received, but if such activities/visits have to be cancelled due to insufficient support all monies paid will be refunded.

In certain circumstances some assistance towards costs may be available, and any Parent/Carer wishing to discuss this should contact Mr Robin Wilson, Headteacher. All such enquiries are treated as strictly confidential.